

UTENSILS / FURNITURE / EVENT HALL HIRE AGREEMENT

HIRER CONTACT DETAILS	
NAME	
ADDRESS	
POSTCODE	
CONTACT NO	

DATE OF HIRE

DATE OF RETURN

ITEM DESCRIPTION	QUANTITY HIRED	QUANTITY RETURNED	QUANTITY MISSING	UNIT PRICE	TOTAL COST
TRESTLE TABLE				£ 5.00	£
FOLDING CHAIR				£ 1.00	£
LARGE POT				£ 5.00	£
STEEL BOWL				£ 0.30	£
PLASTIC BOWL				£ 0.20	£
LARGE SPOON				£ 0.20	£
SMALL SPOON				£ 0.20	£
TOTAL COST					

EVENT HALL	COST PER HOUR	START TIME	FINISH TIME	TOTAL HOURS	TOTAL COST
KMAB Members Rate	£ 25.00				£
Non Members Rate	£ 35.00				£
KITCHEN AREA HIRE					£10.00
TOTAL COST					

TERMS AND CONDITIONS

- 1 Full hire cost must be settled in advance to the collection of hired items.
- 2 All hired items remain the property of Kokni muslim association Birmingham (KMAB).
- 3 It is the responsibility of the hirer to inspect the item hired at the time of collection.
- 4 Hirer shall return items hired on the date specified in the same condition as received, except for normal wear and tear. Hirer shall return the items to the agreed return location. If the items are not returned on agreed date, KMAB reserves the right to take any action necessary to regain possession of the items hired
- 5 The hirer is liable for replacement cost if any item returned is damaged or missing.
- 6 The Hirer of the event hall will be responsible for setting up the hall and setting down at the end of hire.
- 7 The Hirer of the event hall will be responsible for cleaning the hall at the end of hire period including disposing off their rubbish collection bags from the site.
- 8 The Hirer of the Kitchen will be responsible for cleaning the kitchen area at the end of hire period.
- 9 The hirer of the Kitchen area will be liable for repair or replacement cost for any equipment / fixture damaged in the kitchen area.

HIRE DATE

DATE RETURNED

HIRER SIGNATURE

HIRER SIGNATURE

KMAB REPRESENTATIVE SIGNATURE

KMAB REPRESENTATIVE SIGNATURE