



## MASJID AL FALAAH

KOKNI MUSLIM ASSOCIATION BIRMINGHAM

# Death of a Loved One

Inna lillahi wa inna ilayhi raji'oon

*"Indeed we belong to Allah and to Him we shall return"*

## Information Booklet

**Please keep this booklet in a safe place  
for use as a quick reference guide**

### Contact Details

Should you need to call upon us for this service, please contact

Primary Contact	Secondary Contact
<b>ABDUL LATIF MUKADUM</b> Head Funeral Director <b>07817 422 328</b> <b>0121 356 5359</b>	On our website, please check under <b>Funeral Services</b> for the details of the current <b>General Secretary</b> of <b>KMAB.</b>

### Masjid Al-Falaah

Kokni Muslim Association Birmingham  
32 Trinity Road, Aston, Birmingham. B6 6AL.

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## Introduction

- The aim of this booklet is to provide a brief overview of the process involved following a death in the family.
- Rest assured - when the need arises, a complete service following our sharia with full respect and dignity will be provided by the Kokni Muslim Association Birmingham (KMAB) Funeral Services, who will assist and provide guidance throughout this difficult time.
- All costs will initially be covered by the KMAB and invoiced to the family in due course.

**For timely communication of any funerals within Birmingham, can all members please ensure that we have your current mobile number and email address.**

## Overview

In general, the following are the main stages involved:

### 1. Establishing Cause Of Death (COD)

Two separate routes depending on where the Death occurs – **Home** or **Hospital**. In either case, please call the Head Funeral Director or General Secretary of the KMAB – they will attend the premises or hospital and arrange for the deceased to be moved to Masjid Al Falaah, where we have purpose built facilities to hold the deceased.

**Please inform the KMAB Secretary's office with details of the deceased so that KMAB can cascade all relevant communication for the Janazah.**

### Home

- Call GP / Out of Hours GP / Ambulance Service – they will establish the preliminary COD and issue relevant paperwork to this effect. Where the deceased has been seen by the GP in the last 3 days and are satisfied by the circumstances, then they may be able to issue the COD certificate.
- Where COD not been issued ie Out of Hours GP or Ambulance service have attended, then GP to be contacted at the earliest, who will then issue a COD or refer case to Coroner to establish COD – see page 3, section '1 - Cause of Death by Coroner'

### Hospital

- Inform the Head Nurse that the family wishes to activate the **Rapid Release Process** - at hospitals where this exists, the deceased can be released within 24 hours.
- The family should also speak to the Consultant at the hospital at the earliest opportunity to get a COD certificate.
- If the Consultant does not provide a COD certificate, then the case will be referred to the Coroner – see page 3, section '1 - Cause of Death by Coroner'.

### 2. Registering the Death at the Registry Office

### 3. Booking a time and date for the Burial at the Cemetery

### 4. Day of the Funeral



## Some Key Points To Note

### Patience (Sabr) & Prayer (Dua)

- Unfortunately, the process involves various different independent departments within the local authority and what needs to be done cannot be done in parallel to save time - all steps are sequential.
- Hence, the most important thing is to have sabr and although we will help you with this process, we must allow the authorities' time to follow their due processes and this is completely out of our hands.
- We will chase at the appropriate times, but we must be patient and make dua to Allah SWT to make it easy for us all and to help things move swiftly and smoothly as possible.

### 1 - Cause of Death by Coroner

- Where a referral is made by GP / Hospital to the Coroner to establish the COD, this process causes the most delay, and is completely out of our control.
- Each case is investigated depending on the particular circumstances.  
Once the GP / Consultant has referred the case to the Coroner, it can take up to 3 days for an ME (Medical Examiner) to be allocated.
- The ME can take several days to investigate - but in many cases is done within 48 hrs.
- Once investigation is complete, a COD certificate is issued to the Registry Office. The Family must now register the death, before the deceased is released by the Coroner.
- Important point to note is that Coroners do not work weekends nor UK Bank Holidays.

### 2 - Registering the Death at the Registry Office

- The KMAB Funeral Director will help arrange an appointment at the Register Office.
- The KMAB Funeral Director will also accompany the relevant Family member to attend the appointment at Registry Office.
- On seeing the COD cert, the Register Office will issue Disposal and Death certificates.
- Now KMAB will collect the deceased from the Coroner.

### 3 - Booking a Date and Time at the Cemetery

- KMAB Funeral Director will arrange a timeslot for burial in consultation with the family.
- The Disposal and Death certificates will have to be presented to the Cemetery Office.

### 4 - Day of the Funeral

- An appropriate person from the Masjid Al-Falaah will be present to guide the family members during the Ghusl and Shrouding. In the case of males, the Imam of Masjid Al-Falaah is very experienced and will provide the guidance as required. For females, KMAB will arrange for an appropriate female to guide family members.
- All the facilities are available in Masjid Al-Falaah to bathe and clothe the deceased.
- KMAB will provide the coffin, a name plate for the coffin and cut & prepare the kaffan cloth. All additional items eg soap and towels etc will also be provided.
- Aakhiri deedar (final respects) facilities are available at the Masjid for the family.
- Though KMAB can arrange and provide transport for the deceased to the Cemetery - this is done using a normal vehicle provided by a KMAB volunteer. Where specifically the family want a hearse, the KMAB can advise of Masajids which hire these.



## Salaatul Janazah (Shafi'i Method)

- The following is a reminder to all, in preparation for this important salaah.
- Please make time to revisit your relevant dua books at home – at the very least to revise these duas, as they are seldom read throughout the year.
- If Salaatul Janazah is performed at the cemetery, brothers are requested make wudhu at home due to very limited facilities available in the cemetery.

### Intention (Niyat):

أُصَلِّي فَرَضَ صَلَاةِ الْجَنَازَةِ عَلَى هَذَا الْمَيِّتِ بِأَرْبَعِ تَكْبِيرَاتٍ لِلَّهِ تَعَالَى

U'saulliy fardha 'saulaatil janaazati alaa haathal may-yi-ti bi-arb'a takbeeraatin  
lillahi ta-aalaa

I intend performing the Fardh salaah of Janazah on this mayyit including  
4 takbeers, for Allah's sake

### Following 1st Takbeer:

- Recite Surah al-Fatihah

### Following 2nd Takbeer:

- Recite Durood Ibrahim (as we do in Qaidah Aakhira, after Tahiyat, in our daily salaah)

### Following 3rd Takbeer:

- Here we need to read the dua for the deceased, depending on whether male or female and whether adult or child - the minimum dua that can be read for the deceased is:

#### Male deceased

اللَّهُمَّ اغْفِرْ لَهُ وَارْحَمْهُ

Allahumaghfir la-hu warham-hu

O' Allah forgive him and have mercy on him

#### Female deceased

اللَّهُمَّ اغْفِرْ لَهَا وَارْحَمْهَا

Allahumaghfir la-haa warham-haa

O' Allah forgive her and have mercy on her

### Following 4th Takbeer:

#### Male deceased

اللَّهُمَّ لَا تَحْرِمْنَا أَجْرَهُ وَلَا تَقْتِئْنَا بَعْدَهُ  
وَاعْفِرْ لَنَا وَلَهُ

Allahumma la tah-rimnaa ajra[hu/haa] wa laa taf-tinnaa ba-da[hu/haa]  
wagh-fir-lanaa wala[hu/haa]

O' Allah do not deprive us of reward through him/her, and let us not fall into  
the trials after him/her, and forgive us and him/her

#### Female deceased

اللَّهُمَّ لَا تَحْرِمْنَا أَجْرَهَا وَلَا تَقْتِئْنَا بَعْدَهَا  
وَاعْفِرْ لَنَا وَلَهَا

- Salaam - to conclude the salaah

